



How to Access the Character Skills Snapshot for Non- SSAT Test Takers

The
Enrollment
Management
Association



Step 1: Invite Email from School

Dear [ParentFirstName],

Taft School has invited your child, [ChildFirstName], to participate in The Character Skills Snapshot. The Snapshot is a new tool for schools to discover more about your child as an applicant.

[Get started with the Snapshot](#)

What is The Character Skills Snapshot?

- Investigates eight character skills
- On-demand, online assessment that is taken at home- results will be available from your SSAT.org account by mid-December
- Students can only take The Snapshot once per academic year
- Untimed, though most students take on average 20 minutes to complete
- One-time, \$25 fee

You will be asked to create an account to learn more, sign parental consent, and purchase The Snapshot. Once the parental consent is signed and The Snapshot is purchased, Giovanni will be able to access the test via their SSAT.org username and password. If they don't have access yet, you can set-up a free account for them.

If you are planning to have your child take the SSAT, you should register for the SSAT first which include access to take The Snapshot at no extra cost.

Sincerely,

The Team that Creates the SSAT, on behalf of [SchoolName]

If you have further questions regarding The Snapshot, please review our [Frequently Asked Questions](#).

Link takes families directly to the registration process

Step 2: Create Parent Account

The Enrollment Management Association


Sign in

Username [Forgot Username?](#)


Password [Forgot Password?](#)

Remember Me

Create an Account


Sign up for a Parent/Guardian and Student Account

If you do not have a parent or student account, please [click here](#).


Membership Application for The Enrollment Management Association

If you would like to inquire about becoming a Member or Test Center of The Enrollment Management Association, please [click here](#).

Please note: Use of The Enrollment Management Association website after account login will continue to be governed by the [Terms of Use](#) and [Privacy Policy](#).

Parent creates an account with EMA

Step 3: Get Started- Parents

The SSAT

Student: Giovanni Jones

Welcome, Mary Smith • [Manage Account](#) • [Log off](#)

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Character Skills Snapshot

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Character Skills Snapshot

SSAT Tests

[Apply for / View My Accommodations](#)

[Register for SSAT](#)

[Get the Official SSAT Practice Tools](#)

The Snapshot is a new, online tool that measures a child's character skills.

[Read Frequently Asked Questions](#)

Before Giovanni can take The Snapshot, please complete the following:

- Electronically submit the Parental Consent form
- Agree to an Integrity Statement
- Submit \$25 payment

[Get Started >](#)

What do I need to know about The Snapshot?

- Online assessment that you take at home
- Results will be available from your SSAT.org account by mid-December
- Students can only take The Snapshot once per academic year- results can be sent to an unlimited number of schools
- You select which schools will receive your child's results
- Untimed, though most students take on average 20 minutes to complete

Parent Account

Parent tasks

Link to get started

Step 4: Parent Consent

Parent Account

The SSAT +

Student: Giovanni Jones

Welcome, Mary Smith • Manage Account • Log off

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Character Skills Snapshot

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Parent Consent Form

Please read and complete the following consent form in order for Your Child to access and use the Character Skills Snapshot ("Snapshot").

Child's Full Name

The Enrollment Management Association ("The Association") is the exclusive owner and operator of the Character Skills Snapshot ("Snapshot"), an assessment designed to measure eight essential character skills in students seeking admission to a Member School of the Association: resilience, open-mindedness, responsibility, teamwork, social awareness, self-control, intellectual curiosity, and initiative. Individual student results produced by the student's participation in the Snapshot and The Association's evaluation of those results will be made available to Member Schools of The Association that request the information as part of a student's application for admission and/or enrollment.

Parent must read, agree to and sign the consent form

By clicking "I Agree" below, You, as the Parent/Guardian (referred to herein as "You", "Your", "I", "Me", "My") of the Child named above (referred to herein as the "Child" or "Student"), are verifying that You are in fact the parent or legal guardian of the Child who will access and use the Snapshot, and You hereby agree and consent to all of the following terms, both individually and on behalf of the Child, and acknowledge that you understand each of the below statements:

Step 5: Parent Integrity Statement

The SSAT

Student: Giovanni Jones

Welcome, Mary Smith • Manage Account • Log off

SSAT / Snapshot

SAO Profile

Parent Integrity Statement

I promise that my child will be the only one who will answer the questions in the Snapshot. I will not, in any way, influence my child's responses to the Snapshot assessment, and I will ensure that my child does not receive guidance from any outside sources (e.g., the internet, notes, and other people). I understand that any influence on my part could provide the school with a false sense of my child's characteristics, which could lead to inaccurate team building, an inaccurate view of my child by school teachers and staff, and potentially disqualify my child from certain opportunities. It is in my child's best interest to allow them to respond as honestly as possible.

I acknowledge that my child will also be required to agree to the SAO Integrity Statement in order to gain access to The Snapshot.

Cancel **I Agree**

Parent must read and agree to the Integrity Statement

and The

d/or

Step 6: Payment

REVIEW AND PAY

Your Basket

Item	Quantity	Price
Character Skills Snapshot	1	\$25.00
Total		\$25.00

Billing Address

The card holder's name and address

First Name

Last Name

Address

City

State / Province / Region

Postal Code

Country

Email

Phone

Optional

A receipt will be sent to this address

Card Details

Card Number

Expiry Date

Card Security Code



Submit Payment

Parent must pay \$25.00 for the Snapshot.

Parent Portion Complete

The SSAT

Student: Giovanni Jones

Welcome, Mary Smith • Manage Account • Log off

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The Character Skills Snapshot

The Snapshot is a new, online tool that measures a child's character skills

[Read Frequently Asked Questions](#)

Giovanni can now take the Character Skills Snapshot!

Now it's time for Giovanni to take the assessment. Please ask your child to sign in using their SSAT.org username and password.

[Modify my Parental Consent](#)

Parent part complete. Student must log into their SSAT account.

What do I need to know about The Snapshot?

- On-demand, online assessment that you take at home
- Results will be available from your SSAT.org account by mid-December
- Students can only take The Snapshot once per academic year- results can be sent to an unlimited number of schools
- You select which schools will receive your child's results. The Snapshot may be required or recommended depending on the application process of each participating school
- Untimed, though most students take on average 20 minutes to complete
- Access to The Snapshot is free if your student is registered for the SSAT

Step 7: Student Log In

Student Account

The SSAT

Welcome, Giovanni Jones • Manage Account • Log off

SSAT / Snapshot Practice Check Scores Apply to Schools Inquire SAO Profile

What would you like to do?

Manage my SSAT Take the Character Skills Snapshot Practice for SSAT Check my Scores

Apply to Schools Send an Inquiry Edit my Profile

Select Take the Character Skills Snapshot

Detailed description: The image shows a screenshot of the The SSAT website dashboard. At the top left is the logo 'The SSAT' with a plus sign below it. At the top right, it says 'Welcome, Giovanni Jones • Manage Account • Log off'. Below this is a horizontal navigation bar with six dropdown menus: 'SSAT / Snapshot', 'Practice', 'Check Scores', 'Apply to Schools', 'Inquire', and 'SAO Profile'. The main content area is titled 'What would you like to do?' and features two rows of action buttons. The first row has four buttons: 'Manage my SSAT' (with a calculator icon), 'Take the Character Skills Snapshot' (with a camera icon), 'Practice for SSAT' (with a checklist icon), and 'Check my Scores' (with a line graph icon). The second row has three buttons: 'Apply to Schools' (with a document and pencil icon), 'Send an Inquiry' (with a school building icon), and 'Edit my Profile' (with a folder icon). A yellow callout box points to the 'Take the Character Skills Snapshot' button, containing the text 'Select Take the Character Skills Snapshot'. Another yellow callout box at the top right points to the 'Manage Account' link, containing the text 'Student Account'.

Step 8: Student Gets Started

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Character Skills Snapshot

SSAT Tests

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The Character Skills Snapshot

The Snapshot is a new, online tool that measures a child's character skills.

[Read Frequently Asked Questions](#)

Take The Snapshot

The Snapshot measures eight character skills like level of curiosity, teamwork, and initiative. Upon completion of the assessment your parents/guardians will receive a report that you can share with schools in addition to other academic measures.

[Start Taking The Snapshot >](#)

Student Account

What do I need to know about The Snapshot?

- There are two sections and you must complete both sections
- Untimed, though most students take on average 20 minutes to complete the entire Snapshot
- It's important that you answer honestly and without help
- The Snapshot can only be taken once per academic year and, unlike the SSAT, there's no official practice guide

Step 9: Student Integrity Statement

Student Integrity Statement

I promise that I am the only one who will answer the questions in the Snapshot. I will answer honestly and I will not seek out or accept guidance from any outside sources (e.g., the internet, notes, or parents). I understand that some schools that I am interested in may use my results to decide who I will be paired with in classrooms and who I will room with (if applying to boarding schools). It is in my best interest to respond as honestly as possible.

Cancel **I Agree**

in addition to other academic measures.

Start Taking The Snapshot >

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SSAT / Snapshot

SAO Promise

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Student Account

Student reads and agrees to Integrity Statement

Step 10: Completion Screen

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The Character Skills Snapshot

The Snapshot is a new, online tool that measures a child's character skills.

[Read Frequently Asked Questions](#)

You have successfully completed taking The Snapshot!

Results from The Snapshot will be available in mid-December 2017. Your parents will receive an email when they are ready for review. At that time, you will be able to select which schools receive results.

The Character Skills

Please note that all students have eight character skills just in varying degrees.

- Initiative**
Initiative refers to a student's ability to take charge of a situation and initiate action without being prompted by others.
- Intellectual Curiosity**
Intellectual curiosity refers to a student's interest in and enjoyment of activities that require a lot of complex thought.
- Open-mindedness**
Open-mindedness describes a student's willingness to try new things and their receptiveness to new ideas.
- Resilience**
Resilience describes a student's capacity to function effectively despite encountered difficulties or stressors.
- Responsibility**
Responsibility refers to a student being accountable for their behavior.
- Self-control**
Self-control describes a student's ability to control their thoughts, emotions, and actions.
- Social Awareness**
Social awareness describes a student's ability to identify context-appropriate behaviors.
- Teamwork**
Teamwork refers to a student's ability to navigate social interactions, engage in supportive behaviors, and function in teams.

Student completes the Snapshot